

W.3.E.1.

## ABBREVIATED CONSENT CALENDAR MEMO

Memorandum Date: 6 February 2008  
Order Date: 20 February 2008

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TO: Board of County Commissioners

DEPARTMENT: Lane County Sheriff's Office

PRESENTED BY: Judy Simpson

**AGENDA ITEM TITLE: IN THE MATTER OF DELEGATING AUTHORITY  
TO THE COUNTY ADMINISTRATOR TO EXECUTE  
AMENDMENT NO 1 TO INTERGOVERNMENTAL  
AGREEMENT BETWEEN CITY OF EUGENE AND  
LANE COUNTY FOR ADULT WORK CREW  
SERVICES**

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### I. MOTION

MOVE TO APPROVE EXECUTION OF AMENDMENT NO. 1 TO THE ADULT  
WORK CREW SERVICES INTERGOVERNMENTAL AGREEMENT 2008-02901

### II. DISCUSSION

#### A. Background/Analysis

City of Eugene and Lane County entered into a 3-year Intergovernmental Agreement (IGA) 2008-02901 for Adult Work Crew Services.

County wishes to provide work activities for its inmates, and the City of Eugene wishes to accomplish certain maintenance work on City owned land.

Cost adjustments for work crew services are determined at the beginning of each budget cycle.

The original IGA required 36 work crew spaces from 1 July-31 December 2007 and 24 work crew spaces from 1 January-30 June 2008 for a total cost of \$95,313 with work performed on Fridays, Saturdays and Sundays.

Amendment No. 1 increases the work crew spaces to 36 from 1 January-3 February 2008, and to 48 from 4 February-30 June 2008 with work to be performed on Mondays, Tuesdays, Fridays, Saturdays and Sundays for a total cost of \$130,312.74.

Lane Manual 21.147(4) requires Board of Commissioner approval for execution of an amendment when combined with the original contract amount totals over \$100,000.

B. RECOMMENDATION

Staff recommends approving execution of Amendment No. 1 to Intergovernmental Agreement 2008-02901 between City of Eugene and Lane County for Adult Work Crew Services.

The IGA benefits both governmental agencies.

II. ATTACHMENTS

1. Proposed Board Order No. \_\_\_\_\_.
2. Amendment No. 1 to Intergovernmental Agreement 2008-02901.

APPROVED AS TO FORM  
Date 2/6/00 JLL  
OFFICE OF THE ATTORNEY GENERAL

**AMENDMENT NO. 1**  
**INTERGOVERNMENTAL AGREEMENT**  
**Adult Work Crew Services**

**BETWEEN:** The City of Eugene, a Municipal  
Corporation of the State of Oregon

**AND:** Lane County, a unit of local  
Government of the State of Oregon

**CONTRACT:** 2008-02901

This Amendment is made to the Inter-Governmental Agreement (Non-Facility) Contract dated 07/01/2007, between the City of Eugene (City) and Lane County (Contractor) for Adult Work Crew Services.

**AGREEMENT**

City and Contractor mutually agree to amend the contract referenced above as follows:

1. Paragraph 1.2 is amended to provide:

County agrees to provide thirty-six (36) work crew spaces from July 1, 2007 to February 3, 2008 and 48 work crew spaces from February 4, 2008 to June 30, 2008.

2. Paragraph 3.2 is amended to provide:

The work will be performed on Mondays, Tuesdays, Thursdays, Fridays, Saturdays and Sundays.

3. Paragraph 5 is amended to provide:

**Consideration.** The consideration which City shall pay to County, for both the work performed by the County and the expenses incurred by County in performing the work, shall not exceed \$130,312.74 for FY08 based on the schedule of rates described in the attached Exhibit B. City shall make payments, based on quarterly invoices from County. City's payment shall be made within 30 days after receipt of County's statement. County shall not be entitled to reimbursement for travel or other expenses unless specified on the attached schedule of rates.

3. Exhibit B, as amended, is attached.

Except as herein amended, all other terms and conditions of Contract No. 2008-02901, to which this Amendment is attached, remain in full force and effect.

**CITY OF EUGENE**

By: \_\_\_\_\_  
Angel L. Jones  
City Manager Pro Tem

Date: \_\_\_\_\_

**LANE COUNTY**

By: \_\_\_\_\_  
Russel E. Burger  
Lane County Sheriff

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Jeff Spartz  
County Administrator

Date: \_\_\_\_\_

## EXHIBIT B

## SCOPE OF SERVICES

Payment will be made in reimbursement for actual costs, not to exceed \$130,312.74 for FY08.

## FY07/08 PROJECTED COSTS

1 July - 31 January 2008 - 0.75 FTE

<b><u>Charge Category</u></b>	<b><u>Number of Units</u></b>	<b><u>Unit Rate</u></b>	<b><u>Sub-Total Costs</u></b>
Deputy Sheriff regular rate	910	\$53.73	<b>\$48,894.30</b>
Deputy Sheriff II overtime rate	70	\$72.79	<b>\$5,095.30</b>
Vehicle Use	910	\$6.70	<b>\$6,097.00</b>
Insurance	643	\$7.00	<b>\$4,501.00</b>
Meals	1092	\$1.95	<b>\$2,129.40</b>
<b>SUBTOTAL PROJECTED COSTS</b>			<b>\$66,717.00</b>

1 February - 30 June 2008 - 1.0 FTE

<b><u>Charge Category</u></b>	<b><u>Number of Units</u></b>	<b><u>Unit Rate</u></b>	<b><u>Sub-Total Costs</u></b>
Deputy Sheriff regular rate	867	\$53.73	<b>\$46,583.91</b>
Deputy Sheriff II overtime rate	67	\$72.79	<b>\$4,876.93</b>
Vehicle Use	867	\$6.70	<b>\$5,808.90</b>
Insurance	614	\$7.00	<b>\$4,298.00</b>
Meals	1040	\$1.95	<b>\$2,028.00</b>
<b>SUBTOTAL PROJECTED COSTS</b>			<b>\$63,595.74</b>
<b>TOTAL PROJECTED COST</b>			<b>\$130,312.74</b>